

## SUPREME COURT PRO TEM APPROVAL REQUIREMENTS

May 8, 2006

1. Applications: A person seeking approval as a pro tem judge must submit:
  - (a) a biographical statement in, or similar to, the form attached, and
  - (b) a letter recommending approval as a pro tem judge from the presiding judge of the district in which the person's office is located.
  
2. Eligibility Requirements: A person seeking approval as a pro tem judge must:
  - (a) be an Oregon resident and have not less than three years' active membership in the Oregon State Bar (ORS 1.635);
  - (b) be an active member of the Oregon State Bar in good standing for a period of at least three years next preceding the appointment;
  - (c) not less than two years' litigation experience in Oregon circuit courts;
  - (d) not be charged with official duties under or exercise any function of the legislative or executive departments within the meaning of Article III, Section 1, of the Oregon Constitution, or hold another lucrative office or appointment within the meaning of Article II, Section 10, of the Oregon Constitution; and
  - (e) be recommended by the local bar association's judicial screening committee.

JUDICIAL SELECTION COMMITTEE

BIOGRAPHICAL STATEMENT

1. Name \_\_\_\_\_

2. Office address and telephone number:

Office: \_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

E-Mail Address: \_\_\_\_\_

3. Where and when did you obtain your law degree?

\_\_\_\_\_

4. State and federal courts to which you are admitted and dates of admission. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Are you an active member in good standing of the Oregon State Bar?

Yes  No OSB #: \_\_\_\_\_

6. Have you been in an "active" OSB status for the immediate three years preceding this application?

Yes  No

7. Experience after law school, including dates, positions and the nature of practice in each position.

8. (a) How often do you appear in court? \_\_\_\_\_

(b) In the last three years what percentage of your practice was

in federal court \_\_\_\_%  
in state circuit court \_\_\_\_%  
or administrative bodies \_\_\_\_%

(c) In the last three years what percentage of your practice was:

civil \_\_\_\_%  
criminal \_\_\_\_%  
domestic relations \_\_%  
other \_\_% primarily

(d) Estimate the number of cases you have tried to conclusion in courts of record during the past three years, and of those, what percentage were jury or nonjury (tried to a judge)?

Type

Role

civil # \_\_\_\_\_  
criminal # \_\_\_\_\_  
dom rel # \_\_\_\_\_

Total Tried to Conclusion

% jury  
% nonjury

9. (a) Prior judicial experience, if any.

(b) What percentage of your prior judicial experience was

civil \_\_\_\_\_%  
criminal \_\_\_\_\_%  
domestic relations \_\_\_\_\_%  
other \_\_\_\_% primarily

10. Have you ever been the subject of a disciplinary proceeding as an attorney or as a judge? If so, explain fully.

11. Have you ever been convicted of a violation of any federal, state, county or municipal law, regulation or ordinance? If so, explain fully. Do not include traffic violations for which a fine of \$250 or less was imposed. Do include any convictions for DUI and any diversions for DUI.

12. Please identify any position or assignment you hold that might constitute an official duty or function of the legislative or executive departments of government within the meaning of Article III, Section 1, or a lucrative office of any branch or level of government within the meaning of Article II, Section 10, of the Oregon Constitution, and state why occupying the position is consistent with serving as a pro tem judge. For example, are you a legislator? A municipal judge?

13. Set forth other information that you regard as pertinent. If you wish, **attach** any material that you think would be helpful to the committee, such as a resume or not more than three references who are familiar with your professional qualifications.

14. Areas in which you request appointment as a pro tem judge:

\_\_\_\_\_ circuit court (no restrictions)

\_\_\_\_\_ circuit court, criminal only

\_\_\_\_\_ circuit court, civil only

\_\_\_\_\_ domestic relations only

\_\_\_\_\_ juvenile court only

\_\_\_\_\_ circuit court, summary judgments and motions only

15. How much time are you willing to devote per year?

20 hours\_\_\_\_; 40 hours\_\_\_\_; 60 hours\_\_\_\_; 80 hours\_\_\_\_

16. Are you currently serving in any other elected or appointed position at the local, state, or federal level? If so, describe your position, the appointing authority, and the length of your term.

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Signature

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Date Signed

(If approved as judge pro tem, you must be familiar with the Oregon Code of Judicial Conduct).

protemapl.wpd 5/10/06

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