

Tuesday Feb. 11, 2020 3:00 – 5:00 p.m.

World Trade Center, Building 2 Mezzanine 26 SW Salmon, Portland

Registration forms with payment must be received by the MBA office by Feb. 10.

The MBA will apply for 2 hours of OSB MCLE ethics credit. Washington MCLE credit may be obtained individually. Registrants who miss the seminar may request the handout materials. Sorry, no refunds. Substitutions are welcome; non-members may be subject to an additional fee. Accommodations available for persons with disabilities; please call in advance for arrangements.

## **Avoiding Unethical Billing Practices**

When was the last time you reviewed your billing practices (and those of your staff or employees) against the ethics opinions and rules? While time entry practices are seemingly common sense, the rules are often unexpectedly complex in our day-to-day and matter-to-matter practices. Learn how to avoid disciplinary action, and earn ethics credits, too! This presentation is for all experience levels. Join attorney **Dayna Underhill** of Holland & Knight for a detailed review of ethical, and not so ethical, time keeping practices.

**For more information**: Contact Shannon Hall, Gevurtz Menashe PC at 503.227.1515. For registration questions, contact the MBA at 503.222.3275.

Name		Register me for the seminar as indicated:  — □ MBA Member	\$60.00
Firm		■ Non-MBA Member	\$95.00
Billing Address		Unable to attend? Live and archived webcast options are available onlin www.mbabar.org/cle	ne at
Phone	OSB#	Payment Options:	
Email:		— ☐ Check (enclosed) <i>or</i>	
Send form and payment to:  Multnomah Bar Association		☐ Visa ☐ MasterCard ☐ American Express	S
620 SW 5 <sup>th</sup> Ave Ste 1220 Portland OR 97204		Acct #	
Fax 503.243.1881 (for credit cards only)	Ph 503.222.3275	Exp. Date Security Code	
		Signature	