



Strategies for Effective and Efficient Legal Writing

Tuesday,
September 12, 2017
12:00 – 1:00 p.m.

World Trade Center, Sky
Bridge Room, Building 2,
26 SW Salmon, Portland

Registration forms with
payment must be received by
the MBA office by
September 11.

*The MBA will apply for one
hour of OSB MCLE credit.
Washington MCLE credit may
be obtained individually.
Registrants who miss the
seminar may request the
handout materials. Sorry, no
refunds. Substitutions are
welcome; non-members may
be subject to an additional
fee. Accommodations
available for persons with
disabilities; please call in
advance for arrangements.*

This program will help you improve your legal writing, and maybe even enjoy the writing process a little more, by designing your own writing checklists to streamline the writing and quality-control process. The program will teach you how to use checklists to enable you to put recurring issues on "autopilot," saving time and brain power for the heavy lifting of research and analysis. It will also teach you how to communicate more effectively with judges, colleagues, and clients through the regular use of checklists. Whether you are a new lawyer, an experienced practitioner, or a legal administrator, this class will help you consistently deliver a work product that satisfies your professional audience. **Lora Keenan** is a legal writing consultant, coach, and trainer. She worked for the Oregon appellate courts as a lawyer for more than 20 years, including drafting and editing appellate court decisions. She has also worked for the Oregon Department of Justice as Public Records Counsel.

For more information: Contact Jovanna Patrick, Hollander Lebenbaum et al at 503.222.2408. For registration questions, contact the MBA at 503.222.3275.

Name _____

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Send form and payment to:

Multnomah Bar Association

620 SW 5th Ave Ste 1220

Portland OR 97204

Fax 503.243.1881 (for credit cards only) Ph 503.222.3275

Register me for the seminar as indicated:

- MBA Member \$30.00
- Non-MBA Member \$50.00

I will not be attending but would like to order:

- CD ROM / & Handouts (Member) \$30.00
- CD ROM / & Handouts (Non-Member) \$50.00

Payment Options:

- Check (enclosed) *or*
- Visa MasterCard American Express

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